
RESERVATION POLICY:

All fees must be paid in full to the City of Oakland, East Oakland Sports Center at time of booking.

CANCELLATION POLICY:

If cancellation is received at least

- 14 days from rental date: All fees refunded minus \$10.00 administrative fee.
- 13 days or less: 50% of the total fees paid will be refunded.

Checking clothing and valuables is the responsibility of the reserving group. Person making reservation is responsible for the groups conduct and for informing attendees of facility rules as stated by the City of Oakland, Office of Parks and Recreation, East Oakland Sports Center.

RESERVATION POLICY:

- Rentals fees and deposit must be paid in full at time of reservation. We cannot "hold" a date without full payment.
- You may enter the reserved room 15 minutes prior to reservation to set up. However, party must vacate room at designated time (as indicated on your permit). Please plan your set-up & clean-up within the allotted time. Parties that fail to exit room as scheduled will lose deposit.
- This facility *DOES NOT* provide storage for food, equipment or event supplies before or after your reservation. You will only be able to access the reserved space during time permitted. Please plan accordingly.
- All information provided *MUST BE CONSISTENT* with the information provided on Driver's License. Once payment is received cancellation fees will apply.
- Please attach a legible photo copy of your Driver's License or State Identification Card
- Checking clothing and valuables is the responsibility of the reserving group. Person making reservation is responsible for the groups conduct and for informing attendees of facility rules as stated by the City of Oakland, Office of Parks and Recreation, East Oakland Sports Center.
- Smoking is not allowed at this facility.
- Alcoholic beverages are not allowed at this facility.

PAYMENT REQUIREMENT:

If paying by check, make check payable to the 'City of Oakland'. Picture ID is required for all forms of payment.

DEPOSIT POLICY:

THE PERMIT HOLDER IS RESPONSIBLE FOR AND WILL BE CHARGED for any damages, including, but not limited to a) damages to floors, walls furnishings and landscaping; b) extra cleaning of the facilities inside and outside beyond routine facility maintenance; and c) any other unusual janitorial or facility expense incurred by the Office of Parks and Recreation. In the event that damages are incurred, permit holders shall reimburse the City of Oakland for necessary repairs and excessive cleanup or for extra hours paid in advance. If the deposit was paid, the deposit, less an Administrative Services Fee and any claims for repairs and excessive cleanup will be refunded to the permit-tee. Claims exceeding amount of deposit may be paid within ten (10) days after notification to the City of Oakland, Office of Parks and Recreation. If no deposit was collected prior to the event, reimbursement for the Administrative Services Fee and any claims for repairs and excessive cleanup must be paid within ten (10) days after notification to the City of Oakland, Office of Parks and Recreation.

NOTE *Tables and chairs are provided. All groups shall provide any other equipment required for the event. All groups are required to clean up after the event and properly dispose of all any and other debris generated by the event.*

ADDITIONAL INFORMATION:

Fundraising or solicitation of funds is not allowed at park facilities without prior approval from the Parks and Recreation Advisory Commission. All requests must be submitted in writing not less than three (3) months, nor more than 11 months prior to the proposed event date. The organization must submit a proposal or letter of intent/description of event in writing that lists possible vendors, items to be sold, and/or reason for the fundraiser.

IN ACCORDANCE WITH OAKLAND MUNICIPAL CODE 12.64.080:

It is unlawful for any person to sell or offer for sale, any goods, wares, merchandise, foods, confections, refreshments or other article within any public park, public building or public grounds in the city without prior approval from the Parks and Recreation Advisory Committee. No gaming shall be allowed in said parks, buildings or grounds, nor any obscene or indecent act performed therein.

MISREPRESENTATION OF EVENT:

Any misrepresentation as to the nature of the event, the number of attendees expected, contact or payment information or any other falsification of permit documents will result in the immediate cancellation of the event and forfeiture of fees paid and may also result in denial of future permit requests and/or legal action.

GENERAL POOL RULES:

- 1) No children should ever be left unattended.
- 2) Babies or toddlers will not be allowed in the pool without appropriate swim diaper. No disposable diapers.
- 3) Facility users must be 48" tall or be accompanied and supervised at all times by a responsible individual fifteen (15) years or older.
- 4) Please walk at all times – no running!
- 6) Horseplay, dunking, shoulder rides, fighting, or any other activity that could harm you or others is not allowed.
- 7) All pool users and patrons must wear appropriate swim attire, no cut offs, leotards, or t-shirts are allowed in the swimming pool. (CA Health Code #65541)
- 8) Please take a shower prior to pool use.
- 9) Please report any unknown health conditions or disabilities to pool management prior to entering the water. (CA Health Code #65541)
- 10) Please be aware of the changing depth of the water – stay in a depth of water that is appropriate to your swimming ability. If you are responsible for another individual, be aware of their swimming ability and/or limitations –think safely before fun!
- 11) Flip, cannonballs, can-openers, helicopters, or jack knives from the edge or the pool are not allowed.
- 12) No diving!
- 13) Glass containers are not allowed in any area of the pool facility.
- 14) Smoking is not allowed in any area of the pool facility.
- 15) Food and/or drinks are not allowed in the pool area without prior management permission.
- 16) For every 10 children there must be a responsible adult 15 years and older supervising.

WATER SLIDE RULES:

- 1) Maximum weight of rider is 300 LBS.
- 2) You must be a minimum of 48" tall to ride the waterslide.
- 3) Only one rider may enter the waterslide at a time. Single riders only!
- 4) Eyeglasses must be secured affixed with head straps to riders.
- 5) Swimwear with exposed zippers, buckles, rivets, or metal ornamentation are not permitted. Never form chains.
- 6) Slide must be ridden feet first, lying on your back, or sitting position (Sit up to go slower. Lie down to go faster).
- 7) Riders must wait for the attendant's start signal before starting the ride.
- 8) No floatation devices are allowed on the slide or in the splash pool.
- 9) No swing starts.
- 10) Keep arms and hands inside the flumes at all times.
- 11) Do not run, dive, stand, kneel, rotate, or stop in the slide.
- 12) Do not block the end of the slide.
- 13) No swimming in the splash pool.
- 14) At the end of the slide, obey all instructions by splash pool attendant and exit quickly.

